

R13. Regulations on Payment of Fees

All students are required to enroll at the start of each academic year of their programme of study and following any period of suspension of studies.

Tuition fees comprise enrolment, tuition, and examination. Tuition fees are due in advance at the beginning of each session. Details regarding methods of payment are included in the enrolment documentation for each year. Late payment fees may be payable in respect of any overdue payments or fees.

Failure to pay tuition fees, or reach an arrangement to pay which is acceptable to the Fees Office, may result in the case being reported to the Vice-President & Principal who may suspend the student from registration at the University until payment has been received. If the debt has not been paid within 24 months the student's registration will be terminated. The Academic Registrar will make decisions on appeals against suspension.

The University may take legal action or employ agents to recover amounts due.

Any student whose financial circumstances prevent payment of these tuition fees should contact the Fees Office as soon as possible for advice.