

## O4. CITY ULE Governance

### 1. The CITY ULE General Assembly of Members

The General Assembly of Members is the supreme administrative body of the ULE as defined in the Statutes of the institution.

### 2. The CITY ULE Board of Directors

The Board of Directors is responsible for the administration and management of corporate affairs and decides on all matters concerning the ULE, within the framework of the corporate purpose, except for those matters which by law or the present articles of association fall under the exclusive competence of the General Assembly of Members.

Terms of reference:

1. Administers and supervises the operation and activities of the ULE and formulates its strategy
2. Represents the ULE before any third party and any domestic or foreign Authority, Public, Administrative, Municipal, Judicial, or Consular and before any Court of any degree and jurisdiction and judicial or administrative committee with all the capacities of litigants
3. Convenes regular and extraordinary Assemblies of members and takes appropriate measures for the execution of its decisions,
4. Prepares the balance sheet of the ULE, which it submits for approval to the General Assembly of Members at the end of each fiscal year and maintains the required books,
5. Prepares and submits annually for approval to the General Assembly of Members a financial and administrative report, the budget as well as a Strategic Action Plan,
6. Prepares and submits for approval to the General Assembly of Members the Institutional Regulatory Arrangements of the ULE and any necessary amendments or additions to it,
7. Administers and manages the property (real estate - movable assets and liquid reserves) of the ULE, proceeds with the purchase or sale of any assets on behalf of the ULE, determining their use for the fulfillment of its statutory purposes and decides on the acceptance by the ULE of grants, donations and any kind of financial support from any third party, (h) appoints attorneys and legal advisors of the ULE for the pursuit or defense in court or out of court of all kinds of rights and claims of the ULE,
8. Establishes any contract of the ULE with the State, national and international organisations and with any domestic or foreign legal entity of the public, private and voluntary sector as well as with any domestic or foreign natural person,
9. Decides on the participation of the ULE in all kinds of European or other programs that contribute to the achievement of its purposes,
  - a. Decides on the participation of the ULE in local, regional, national or international networks of entities active in fields related to its purposes,
  - b. Draws up project contracts, independent service contracts and employment contracts (fixed-term and indefinite) with executives, associates or correspondents of the ULE and determines the terms of the contracts (particularly in relation to the duration of contracts, duties, remuneration and participation of associates in the activities of the ULE) based on current legislation and with a view to promoting the statutory purposes of the ULE

- c. Prepares the "Institutional Regulatory Arrangements," which is submitted for approval to the Assembly of members and which must include at least the elements referred to in paragraph 2 of Article 151 of Law 5094/2024
10. Promotes a culture that supports inclusion and diversity throughout the foundation.
11. Maintains and protects the principles of academic freedom and legislation on freedom of speech.

Membership:

It consists of three to nine (3-9) members. The number of members of the board of directors is decided each time by the general assembly of members of the ULE that elects the new board of directors. Only a natural person can be a member of the board of directors.

Meetings:

The Board of Directors will meet at least 3 times per academic year. Additional meetings may be called at the discretion of the Chair.

### 3. The CITY ULE Senate

The Senate provides governance and oversight in relation to the teaching, the curricula and the examination of subjects of the CITY ULE. The Senate has no direct budgetary control or financial decision-making authority. The Senate may establish committees of its members, and may appoint as additional members of such committees persons who are not members of the Senate, and may delegate any of its powers and functions to any such committee.

Terms of reference:

1. To oversee and advise the Board of Directors and Executive Board on the academic implications of teaching, learning and students, research, knowledge exchange and partnerships matters, including initiatives stemming from the CITY ULE Strategy.
2. To inform and advise the Executive Board regarding the academic experience of students and student life in general (e.g., resources, support, and engagement) through a series of internal and external sources of evidence, as well as to review and monitor it.
3. To approve academic and related University Ordinances and academic Regulations and Policies (which for good reason cannot be delegated to one of Senate's committees), from student admission through to student continuation, progression, assessment and award, student discipline and misconduct.
4. To receive and test assurance on the quality of the University's academic assessment, standards and awards, the student academic experience and student life, and to onwardly provide such assurance to the Board of Directors and Executive Board and other relevant bodies.
5. To receive and test assurance on the effectiveness of academic risk management and academic governance, and to onwardly provide such assurance to the Board of Directors and Executive Board and other relevant bodies.

Membership:

- Academic Provost (CAO) (Chair)
- Vice Provosts
- Deputy Vice-Provosts
- Deans of Schools
- Vice-Deans of Schools
- Heads of Departments
- Deputy Heads of Departments

- Elected academic staff members (one from each Department)
- President of the Students Union (observer)

Changes to the overall size and distribution of the Senate membership are subject to a Senate recommendation for approval of the Board of Directors. Equality, Diversity and Inclusion considerations are factors in determining Senate membership.

#### Meetings:

The Senate will meet at least 2 times per academic year. Additional meetings may be called at the discretion of the Chair.

Reports to: Board of Directors and relevant University Boards and Committees.

#### Reciprocal Representation:

- The Academic Provost is a member of the University of York Executive Board, the Senate and the University Teaching Committee.
- The Vice-President is attending the University of York Executive Board and is a member of the University of York Senate.
- The Vice-Provosts and Deputy Vice-Provosts are members of relevant committees of the University of York.

## 4. The CITY ULE Executive Board

The Executive Board is the executive senior leadership team of the CITY ULE, collectively responsible for the leadership and management of the institution.

#### Terms of reference:

1. To overall supervise the CITY ULE's activities and to provide steer and leadership on the academic and strategic direction of the CITY ULE.
2. To discuss and decide the main policies, strategies and tactics of CITY ULE.
3. To manage the budget.
4. To understand and interpret the strategic environment affecting the institution and higher education to inform decision making.
5. To develop, formulate and deliver the strategic and operational plans of the CITY ULE..
6. To monitor the running of the Schools and Departments and their progress in achieving their goals in every field without interfering with their autonomous structure.
7. To introduce and agree on core and key policies and procedures.
8. To monitor and review the performance of the CITY ULE Strategy and the academic and operational performance.
9. To ensure the academic development of the CITY ULE with respect to education and research.
10. To apply constant quality assessment of the education provided.
11. To manage personnel.
12. To develop and support staff in realising their career aspirations and the wider education and research mission of the CITY ULE.
13. To protect and promote the interests of students.
14. To work closely with senior academic and professional service leaders in order to understand activity across the institution and ensure strategy is in line with requirements.
15. To activate and maintain links and relationships within the community.
16. To engage and seek to influence the external environment in which the CITY ULE operates.

#### Membership:

- Vice-President (CEO) (Chair)
- Academic Provost (CAO)
- Vice Provosts
- Deputy Vice-Provosts
- Chief Operations Officer (COO)
- Deans of Schools
- Head of Academic Services
- Head of Professional Services
- Head of International Relations

Changes to the overall size and distribution of the Executive Board membership are subject to an Executive Board recommendation for approval of the Board of Directors.

#### Meetings:

The Executive Board will meet at least 5 times per academic year. Additional meetings may be called at the discretion of the Chair.

Reports to: Board of Directors and relevant University Boards and Committees.

#### Reciprocal Representation:

- The Academic Provost is a member of the University of York Executive Board and the Senate.
- The Vice-President is attending the University of York Executive Board and is a member of the University of York Senate.

## 5. The International Advisory Board

The International Advisory Board provides a means for increased advising and communication between CITY ULE, University of York Europe Campus and leaders in the wider Region and beyond, with the goal of supporting CITY ULE's vision to "*...be a leading International Institution, achieving excellence and making a difference in South East, East Europe and beyond...*", while providing policy advice, and network with academia, researchers, policy makers, business leaders, and societal actors. International Advisory Board members are also expected to provide CITY ULE and its staff with information, insight, and guidance regarding key issues of importance as part of a dialogue on how CITY ULE can best pursue Academic Excellence in Teaching, Research and Societal Engagement.

#### Mission Statement:

The mission of the International Advisory Board is to consider all strategic issues and actions necessary to develop, maintain and support the achievement of the goals of CITY ULE, maintaining at all times the highest standards of impartiality, integrity, and objectivity in relation to the advice they provide and the management of this body.

#### Terms of reference:

- To guide CITY ULE's activities based on the principles of Excellence, Internationalism, Entrepreneurialism, Equality, Diversity and inclusion.
- To support CITY ULE's Executive Board in implementing its strategy.
- To provide guidance for enhancing CITY ULE's impact regionally and globally

- To build and maintain a positive image of the University of York and its European Campus CITY ULE as a beacon of academic excellence in South-Eastern Europe, East Europe and beyond.
- To assist in identifying vital issues and changes in South-East European and East European countries or in the roles of international actors operating in the region and thus promote research and public engagement activities.
- To assist in the identification of challenges and opportunities for further developing CITY ULE's educational offering.
- To support CITY ULE in enhancing networks with Academia, Industry, Government and Society.
- To support CITY ULE in promoting its Value Proposition of education and research that addresses significant societal challenges.
- To remain in touch through ad-hoc engagement on issues that their expertise may be of value.
- To engage with the staff, student body and our Alumni as appropriate.

#### Membership:

The International Advisory Board is composed of up to 15 individuals from:

- International organisations,
- educational institutions,
- government and non-government organisations,
- representatives from industry, and
- local leaders who possess experience and knowledge in their countries and internationally.

Terms for Board members shall be four years. Members may serve two (2) consecutive terms. In special circumstances and with the Executive Board's approval, a member's length of continuous service on the Board may be extended for a third term. Terms of Office for Board members (composition, number of members, terms of service, etc.) are subject to modification by the Executive Board.

#### Meetings:

The International Advisory Board will meet at least once per academic year. Additional meetings may be called at the discretion of the Chair.

Reports to: Executive Board