

11. CITY ULE Institutional Regulatory Arrangements (Ordinances, Regulations, Policies and Procedures)

Definitions

This document complies with the requirements of Greek Law for the Establishment and Operation of University Legal Entities (FEK 5094) which is referred to as “Internal Regulation” (Εσωτερικός Κανονισμός) of the University Legal Entity (in this case CITY ULE). The document consists of several parts which are explicitly annotated as:

- Ordinances (Διαταξεις),
- Regulations (Κανονισμοι),
- Policies (Πολιτικες),
- Procedures (Διαδικασιες), and
- Guidelines (Οδηγιες)

in order to align with the regulatory arrangements of the University of York. The CITY ULE has adopted the following definitions:

Charter (Ιδρυτική Πράξη): The CITY ULE’s foundational document, incorporating CITY ULE as a legal entity, defining its core tenets, objects, constitution and powers to run itself as a Branch Campus of the University of York.

Statutes (Καταστατικό): These set out the prevailing powers, obligations, and core constitutional arrangements for the CITY ULE.

Ordinances: Ordinances document arrangements for the detailed exercise and application of the powers set out in the Statutes. The University Ordinances are informed by the Charter and Statutes and set out, in detail, the rules of conduct for University business. Ordinances shall be made, amended or repealed by the CITY ULE Senate.

Regulations: Regulations set out the binding, non-negotiable rules made by the CITY ULE to govern the conduct of students, staff or third parties.

A record of amendments to the CITY ULE’s Ordinances and Regulations is maintained by the Vice President (CEO).

Words defined in all documents shall have the same meaning in the Charter, the Statutes and the Regulations unless the context indicates otherwise.

These Ordinances shall be interpreted in such a manner as not to conflict Ordinances with the Charter or Statutes.

In addition, and for the requirements of Greek Law for the Establishment and Operation of University Legal Entities (FEK 5094), the following definitions are adopted for Policies, Procedures, Codes of Practice and Guidelines (which will be explicitly characterised as such in this document where appropriate):

Policy: A policy sets out the CITY ULE’s position, principles and requirements for the area of activity stated in the policy’s scope. They apply to all areas defined within the policy’s scope.

Procedures: A procedure sets out the method by which a policy is implemented. Requirements set out in a CITY ULE Procedure must be followed in all cases.

Code of Practice: A code of practice sets out expected practice that would usually be followed, but it is an advisory document.

Guidelines: CITY ULE guidelines provide information on potential approaches, including but not limited to examples of effective practice, in the area to which they relate. Guidelines constitute guidance only, and are not requirements or expectations.

Words importing the singular shall include the plural and vice versa.

Words importing the masculine shall include the feminine and vice versa.

The Charter, Statutes, Ordinances, Regulations and all Codes of Practice of the CITY ULE shall apply to all members of the University.